

THE SARAWAK CLUB

APPLICATION FOR MEMBERSHIP

PLEASE ATTACH RECENT
PASSPORT-SIZE PHOTO
OF YOURSELF AND
(SPOUSE 1 COPY EACH)

APP. NO:

CLUB NO:

MUST BE COMPLETED IN BLOCK LETTERS.

THE APPLICATION WILL NOT BE PROCESSED IF THE FORM IS INCOMPLETE, OR APPLICANT FAILS TO PROVIDE ALL INFORMATION AND SUPPORTING DOCUMENTS REQUIRED. (PLEASE TICK ☒ WHERE APPROPRIATE)

1. Full Name of Candidate: *MR/MRS/MISS/MDM*
(As in Passport/NRIC) *(If others, please specify)*
2. Date of Birth: Place of Birth:
3. Race: Nationality:
4. Identity Card No: (New): (Old):
(Please attach photocopy)
5. Passport No: TIN No:
(Please attach photocopy)
6. Home Address:
.....
..... Post Code:
Telephone No: Handphone No:
Fax No: E-mail:
7. Company's Name:
&
Address
..... Post Code:
Telephone No: Fax No:
Mailing Address: Please ☒ to indicate ☐ Office ☐ Residence
8. Desigantion:
(If self-employed, please also attach photocopy of relevant documents, e.g. current Form 1 or Form 9, Form 49, etc)
9. Academic Qualifications:
(Please attach photocopy)
10. Remuneration Per Month:
(Please attach EA/EC or J Forms for 3 years prior to date of this application)
11. Name of Banker & Account No:
12. Membership Classification: Ordinary ☐ Term ☐ Visiting ☐
Ordinary - By Transfer ☐ Duration: Duration:
Ordinary - By Conversion ☐
13. Are you ordinarily resident in Sarawak? ☐ YES ☐ NO
If not, state your intended length of stay in Sarawak:
14. Please list names of all other Clubs you are currently a member of:
.....

15. Have you been rejected or defaulted by any Club? If YES, state Club Name(s):
16. Has there ever been any legal proceedings against you in any courts in Malaysia or abroad? If yes, please specify:
17. Hobbies, Game & Interests:
- Spouse's Name:
(Please attach photocopy of marriage certificate)
- Identity Card No: Passport No:
(Please attach photocopy)
- Race: Nationality:
- Occupation: Monthly Remuneration:
- Company Name:
(Please attach EA/EC or J Form for 3 years prior to date of this application)
- Qualification: E-mail:
(Please attach photocopy)
- Telephone No: (Office): Handphone No:
- Signature:

18. Children:

Name	Date Of Birth	Gender	* Signing Facility		Specimen Signature
			Yes	No	
.....					
.....					
.....					
.....					

* All children require parental consent for signing facility. Please indicate ✓ where applicable.

NB. Only those children under 21 years need to be named.

(Please attach photocopies of identity cards or birth certificates)

19. Declaration by Candidate

I, _____ of WN. KP. _____, undertake to make myself and any dependent familiar with the Rules and Bye-Laws of the Club (as amended from time to time) and to observe all these Rules and Bye-Laws, as a member.

I sincerely declare that: (a) I have never been adjudged bankrupt or insolvent; (b) I have not been convicted for any crime; (c) no convictions have been recorded against me and/or my registered spouse and/or my children either within Malaysia or elsewhere; and (d) there are no prosecutions, successful or not, pending or completed, against me and/or my registered spouse and/or my children either within Malaysia or elsewhere.

I certify that all the above information is true and correct. I further authorise the Club to make enquiries of my bankers, employers or any other agencies which are in your opinion relevant to this application and the information provided will be for the Club's use only and will be kept strictly confidential.

This is my first application (if not, please state date(s) of previous application(s)) _____

Date: Signed:

We, the proposer and seconder (a) have known the candidate since
and respectively, (b) confirm that the answers given above are correct.

We understand that during the period that the Candidate shall be awaiting election and thereafter, in the event of his/her failing to become a member for any reason whatsoever, we as his/her Proposer and Secunder shall be jointly and severally liable for all monies due by such candidate to the Club if he/she shall fail to pay the same after such notice as the Committee shall think fit.

Proposer's Name: Secunder's Name:

Signature: Signature:

Proposer's Club No: Seconder's Club No:
 Period of Membership: Period of Membership:
 Business Address: Business Address:
 Tel. No (Office) (Res.) Tel. No. (Office) (Res.)
 Fax No: (H/P) Fax No: (H/P)
 E-mail: E-mail:

FOR OFFICIAL USE

	<u>Committee Vetting</u>	<u>Date</u>
Application No:	President:	
Certificate No:	Dy. President:	
Received On:		
Account No:	Hon. Secretary:	
Subscription Charged:		
Entrance Fee Paid:	Hon. Treasurer:	
Development Fund Paid:	Bar Member :	
Refundable Deposit Paid:		
Term Fees Paid:	Catering Member:	
Transfer Fee Paid:	Entertainment Member :	
<u>Transfer Detail:</u> Transferor's Name: Membership No: Elected on :	Games Member:	
	House Member :	
Vetted by:	Sports Member :	
.....	Swimming Member:	
General Manager		

Date:

Comments:

Date of Introduction :

Date of Nomination:

Pending Card No:

Date of Election:

☐ **ACCEPTANCE OF APPLICATION / TRANSFER**

☐ **REJECTION OF APPLICATION / TRANSFER**

IMPORTANT REMINDER

1. The proposer and Seconder MUST be members for at least one (1) year and are NOT allowed to propose and second more than three (3) for nomination and election to the Club in any one (1) year (Rule 8.1.6), and they Must have personally known each candidate for a period of not less than three (3) months (Rule 9.1.).
2. A penalty shall be imposed where an application reapply for membership following his/her withdrawal, which has been approved by the Management Committee.
3. Please remember to attach / check the following:
 - [] Form is FULLY complete and duly signed by the CANDIDATE, PROPOSER AND SECONDER.
 - [] 1 Copies each of a recent passport size photo of yourself, spouse and children's aged 7 to 20.
 - [] Photocopy of applicant's documents of academic qualification.
 - [] Photocopy of applicant's current EA/EC or J form for 3 years prior to date of this application.
 - [] Photocopy of spouse's documents of academic qualification.
 - [] Photocopy of spouse's current EA/EC or J form for 3 years prior to date of this application.
 - [] If EA/EC or J form is not available to submit letter from employer.
 - [] Photocopies of current Form 1 or Form 9 and Form 49 (for self-employed).
 - [] Photocopy of applicant's and spouse identity cards or passport.
 - [] Photocopy of marriage certificate.
 - [] Photocopy of children's identity card or birth certificates.
 - [] Cheque/Online Transfer/Cash for payment of Entrance fee and Development Fund.
 - [] Latest 3 years Audited Annual reports if applicant holds a Directorship.
 - [] Bankruptcy Search Result / Carian Kebangkrapan : <http://insolvency.mdi.gov.my> / - applicant & Spouse.

For Term Membership

- [] Cheque / Online Transfer / Cash for payment for payment are required fees.

For Ordinary Membership by transfer

- [] Transfer forms FULLY completed and duly signed by TRANSFEROR and TRANSFEREE.
- [] Witnessed names and signatures.
- [] Cheque / Online Transfer / Cash for payment of transfer fees.

For Conversion from Junior to Ordinary Membership

- [] Form is FULLY complete and duly signed by the CANDIDATE, PROPOSER AND SECONDER.
- [] Letter of Undertaking for Junior Conversion.
- [] A copy of recent passport - size photo.
- [] Photocopy of applicant's identity cards or passport.
- [] Photocopy of letter of acceptance and student card from college / university.

Application for Membership

- * Application form is issued free to applicants.
- * When application forms are submitted, the office shall check that the application must be complete with all data, supporting documents including payment of the applicable fees, and required signatures. Only then will the application will be accepted. All documents shall be date stamped with the date of receipt.
- * Incomplete documents will not be kept by the Office. All forms, documents and payment are to be returned to the applicant. The applicant shall resubmit when all the requirements have been obtained.
- * If further documentations is required by the Management Committee for considerations for the application. The applicant shall be informed and will be given a period of one (1) month from the date of notice to submit the requested documents. Failure to do so may be considered as a withdrawal by the Management Committee.

Withdrawal of Application

- * A candidate may withdraw the application at any time before election (Rule 12). Withdrawals must be submitted in writing to the Admin. Office.
- * If upon accepting an application and the Management Committee requires further documentations for the consideration for the application, applicant shall be informed and will be given a period of one (1) month from the date of notice to submit the requested documents, failing which the incomplete application shall deemed as withdrawn and the applicant will be notified in writing by the office.
- * Refund of payment for fees less a processing fee of 50% of the transfer fee and such sum as may be due to the club (Rule 10.6) shall be processed upon the receiving the official written notice of withdrawal from the applicant.
- * A withdrawn application cannot be reinstated. A fresh application will have to be submitted, including all required document. Fresh applications will only be considered after six (6) months from the date of withdrawal or rejection of prior application (Rule 13.1)
- * All withdrawn applications, whether it be initiated by the applicant or deemed by the Management Committee, shall be notified to the applicant in writing by the office.

Rejection of Application

- * In the event the Management Committee rejects the application for membership, notice shall be given in writing, to the proposer and seconder of any candidate whose application for election has been rejected or deferred. The Committee need to assign any reason (Club Rule 11.2)
- * In the case of a candidate for transfer of a transferable membership withdrawing his application or that his membership application is rejected the Committee shall after deducting a processing charge in the sum representing 50% of the Transfer Fee paid and such sums as maybe due to the Club, refund the balance (if any) of the Transfer Fee and deposit to the candidate. (Club Rule 10.6)
- * No Member shall at any time introduce as a guest anyone whose candidate has been rejected or nullified or whose membership has been terminated. (Rule 39.4)

Application via Transfer / Transferee (buying/selling)

- * When a Transferor and a transferee are in agreement to the transfer of the membership, both the Transferor and transferee must complete the 'Applicant for Sarawak Club Membership by sale or transfer' form (Rule 14.1.2)
- * The Transferee shall pay the membership fee as set by the Club, direct to the Club.
- * The Club will pay to the Transferor his portion of the membership fee less the transfer (Rule 14.1.5) imposed by the Club.
- * The Transferor cannot serve as a Proposer or Seconder to the Transferee.

Application via Junior Conversation

- * A complete application form with all necessary data, supporting documents including payment of the applicable fees, and required signatures must be received by the Admin. Office before the Junior turns twenty one (21) years old.
- * When application form is submitted, the Membership Officer must check that application must be complete with all necessary data and date stamped with the date of receipt.
- * If further documentations is required by the Management Committee for considerations for the application of conversion the applicant shall be informed immediately and will be given a period of one (1) month from the date of notice to submit the requested documents. Failure to do so may be considered as a withdrawal by the Management Committee.
- * Junior member converting to Ordinary member is not required to attend the Introduction Interview.
- * Junior member who is already working will need to submit proof of earnings in lieu of pursuing higher education.
- * The parent of the Junior member must undertake to pay the conversion fee, monthly subscriptions and all bills incurred by the Junior member.
- * In order to be entitled to the Junior conversions, parent of the Junior must be an Ordinary member for a period of 1 year upon election. The Conversion fee and development fund is RM20,000 + RM500 (+SST). However, such Junior member converted to Ordinary member shall not be allowed to transfer their Ordinary membership for a minimum of five (5) years.
- * The Management Committee reserves the right to reject applications for conversions to Ordinary memberships where it is found out that the Junior member had committed serious misconduct or criminal acts.
- * The parents of the Junior members are responsible to return the Junior membership cards if the Junior members are not converting their junior membership to become ordinary members upon reaching the age of twenty one (21) years.