

THE SARAWAK CLUB

APPLICATION FOR MEMBERSHIP

PLEASE ATTACH RECENT
PASSPORT-SIZE PHOTOS
OF YOURSELF AND
(SPOUSE 1 COPY EACH)

APP. NO:

CLUB NO:

MUST BE COMPLETED IN BLOCK LETTERS.

THE APPLICATION WILL NOT BE PROCESSED IF THE FORM IS INCOMPLETE, OR APPLICANT FAILS TO PROVIDE ALL INFORMATION AND SUPPORTING DOCUMENTS REQUIRED. (PLEASE TICK ☒ WHERE APPROPRIATE)

1. Full Name of Candidate: MR/MRS/MISS/MDM
(As in Passport/NRIC) *(If others, please specify)*
2. Date of Birth: Place of Birth:
3. Race: Nationality:
4. Identity Card No: (New): (Old):
(Please attach photocopy)
5. Passport No:
(Please attach photocopy)
6. Home Address:
.....
..... Post Code:
Telephone No: Handphone No:
Fax No: E-mail:
7. Company's Name:
&
Address:
..... Post Code:
Telephone No: Fax No:
Mailing Address: Please ☒ to indicate ☐ Office ☐ Residence
8. Designation:
(If self-employed, please also attach photocopies of relevant documents, e.g. current Form 1 or Form 9, Form 49, etc)
9. Academic Qualifications:
(Please attach photocopies)
10. Remuneration Per Month :
(Please attach EA/EC or J Forms for 3 years prior to date of this application)
11. Name of Banker & Account No:
12. Membership Classification: Ordinary ☐ Term ☐ Visiting ☐
Ordinary - By Transfer ☐ Duration: Duration:
Ordinary - By Conversion ☐
13. Are you ordinarily resident in Sarawak? ☐ YES ☐ NO
If not, state your intended length of stay in Sarawak:
14. Please list names of all other Clubs you are currently a member of:
.....

15. Have you been rejected or defaulted by any Club? If YES, state Club Name(s):
16. Has there ever been any legal proceedings against you in any courts in Malaysia or abroad? If yes, please specify:
17. Hobbies, Game & Interests:
18. Spouse's Name:
(Please attach photocopy of marriage certificate)
- Identity Card No: Passport No:
(Please attach photocopy)
- Race: Nationality:
- Occupation: Monthly Remuneration:
- Company Name:
(Please attach EA/EC or J Form for 3 years prior to date of this application)
- Qualification: E-mail:
(Please attach photocopy)
- Telephone No: (Office): Handphone No:
- Signature:

19. Children:

Name	Date Of Birth	Gender	* Signing Facility		Specimen Signature
			Yes	No	
.....
.....
.....
.....

* All children require parental consent for signing facility. Please indicate ✓ where applicable.

NB. Only those children under 21 years need to be named.

(Please attach photocopies of identity cards or birth certificates)

20. Declaration by Candidate

I, _____ of WN. KP. _____, undertake to make myself and any dependent familiar with the Rules and Bye-Laws of the Club (as amended from time to time) and to observe all these Rules and Bye-Laws, as a member.

I sincerely declare that: (a) I have never been adjudged bankrupt or insolvent; (b) I have not been convicted for any crime; (c) no convictions have been recorded against me and/or my registered spouse and/or my children either within Malaysia or elsewhere; and (d) there are no prosecutions, successful or not, pending or completed, against me and/or my registered spouse and/or my children either within Malaysia or elsewhere.

I certify that all the above information is true and correct. I further authorise the Club to make enquiries of my bankers, employers or any other agencies which are in your opinion relevant to this application and the information provided will be for the Club's use only and will be kept strictly confidential.

This is my first application (if not, please state date(s) of previous application(s))

Date: Signed:

We, the proposer and seconder (a) have known the candidate since
and respectively, (b) confirm that the answers given above are correct.

We understand that during the period that the Candidate shall be awaiting election and thereafter, in the event of his/her failing to become a member for any reason whatsoever, we as his/her Proposer and Secunder shall be jointly and severally liable for all monies due by such candidate to the Club if he/she shall fail to pay the same after such notice as the Committee shall think fit.

Proposer's Name: Secunder's Name:

Signature: Signature:

Proposer's Club No: Secnder's Club No:
 Period of Membership: Period of Membership:
 Business Address: Business Address:
 Tel. No (Office) (Res.) Tel. No. (Office) (Res.)
 Fax No: (H/P) Fax No: (H/P)
 E-mail: E-mail:

FOR OFFICIAL USE

Committee Vetting

Date

Application No:	President:	
Certificate No:	Dy. President:	
Received On:		
Account No:	Hon. Secretary:	
Subscription Charged:		
Entrance Fee Paid:	Hon. Treasurer:	
Development Fund Paid:	Bar Member :	
Refundable Deposit Paid:		
Term Fees Paid:	Catering Member:	
Transfer Fee Paid:	Entertainment Member :	
<div style="border: 1px solid black; padding: 5px; width: 35%;"> <p><u>Transfer Detail:</u></p> <p>Transferor's Name:</p> <p>Membership No:</p> <p>Elected on :</p> </div>		
Vetted by:	Sports Member :	
	Swimming Member:	

General Manager

Date:

Comments:

Date of Introduction :

Date of Nomination:

Pending Card No:

☐ **ACCEPTANCE OF APPLICATION / TRANSFER**

Date of Election:

☐ **REJECTION OF APPLICATION / TRANSFER**

IMPORTANT REMINDER

- The Proposer and Seconder MUST be members for at least one year and are NOT allowed to propose and second more than three candidates for nomination and election to the Club in any one year (Rule 8.1.6), and they MUST have personally known each candidate for period of not less than three months (Rule 9.1).
- A penalty shall be imposed where an applicant reapply for membership following his/her withdrawal, which has previously been approved by the Management Committee.
- Please remember to attach/check the following:
 - ☐ Form is FULLY completed and duly signed by CANDIDATE
 - ☐ 2 copies each of a recent passport-size photo for yourself, spouse and children aged 7 to 20
 - ☐ Photocopies of applicant's documents of academic qualification
 - ☐ Photocopies of applicant's current EA/EC or J Form for 3 years prior to date this application
 - ☐ Photocopy of spouse's current EA/EC or J Form for 3 years prior to date this application
 - ☐ Photocopy of spouse's documents of academic qualification
 - ☐ If EA/EC of J Form is not available - to submit letter from employer
 - ☐ Photocopies of current Form 1 or Form 9 and Form 49 (for self-employed)
 - ☐ Photocopies of applicant's and spouse's identity cards or passports
 - ☐ Photocopy of marriage certificate
 - ☐ Bankruptcy Search Result/Keputusan Carian Kebangkrapan :<https://e-insolvensi.mdi.gov.my/> - Applicant & Spouse
 - ☐ Photocopies of children's identity cards or birth certificates
 - ☐ Cheque for payment of Entrance Fee and Development Fund
 - ☐ Lastest 3 years Audited Annual Reports if applicant holds a Directorship

For Term Membership

- ☐ Cheque for payment of the required fees

For Ordinary Membership by Transfer

- ☐ Transfer forms FULLY completed and duly signed by TRANSFEROR and TRANSFEREE
- ☐ Witnessed names & signatures
- ☐ Cheque for payment for transfer fee

Application for Membership

- Application form is issued free to applicants.
- When application forms are submitted, the Office shall check that application must be complete with all necessary data, supporting documents including payment of the applicable fees, and required signatures. Only then will the application be accepted. All the documents shall be date stamped with the date of receipt.
- Incomplete applications will not be kept by the Office. All forms, documents and payment are to be returned to the applicant. The applicant shall re-submit when all the requirements have been obtained.
- If further documentations is required by the Management Committee for the consideration for the application, the applicant shall be informed and will be given a period of one (1) month from the date of notice to submit the requested documents. Failure to do so may be considered as a withdrawal by the Management Committee.

Withdrawal of Application

- A candidate may withdraw the application at any time before election (Rule 12). Withdrawals must be submitted in writing to the Admin Office.
- If upon accepting an application and the Management Committee requires further documentations for the consideration for the application, the applicant shall be informed immediately and will be given a period of one (1) month from the date of notice to submit the requested documents, failing which the incomplete application shall be deemed as withdrawn and the applicant will be notified in writing by the Office.
- Refund of payment for fees less a processing charge of 50% of the transfer fee and such sum as maybe due to the Club (Rule 10.6) shall be processed upon receiving the official written notice of withdrawal from the applicant.
- A withdrawn application cannot be reinstated. A fresh application will have to be submitted, including all required documentation. Fresh application will only be considered after six (6) months from the date of withdrawal or rejection of prior application (Rule 13.1).
- All withdrawn applications, whether it be initiated by the applicant or deemed by the Management Committee, shall be notified to the applicant in writing by the Office.

Rejection of Application

- In the event that the Management Committee rejects the application for membership, notice shall be given in writing, to the proposer and seconder of any candidate whose application for election has been rejected or deferred. The Committee need not assign any reason for its reason (Club Rule 11.2).
- In the case of candidate for transfer of a transferable membership withdrawing his application or that his membership application is rejected then the Committee shall after deducting a processing charge in the sum representing 50% of the Transfer Fee paid and such sums as maybe due to the Club, refund the balance (if any) of the Transfer Fee and deposit to the candidate. (Club Rule 10.6).
- No Member shall at any time introduce as a guest anyone whose candidate has been rejected or nullified or whose membership has been terminated. (Rule 39.4)

Application via Transferor / Transferee (buying/selling)

- When a Transferor and a Transferee are in agreement to the transfer of the membership, both Transferor and Transferee must complete the 'Application for Sarawak Club Membership by Sale or Transfer' form (Rule 14.1.2).
- The Transferee shall pay the membership fee as set by the Club, direct to the Club.
- The Club will pay to the Transferor his portion of the membership fee less the transfer fee (Rule 14.1.5) imposed by the Club.
- The Transferor cannot serve as a Proposer or Seconder to the Transferee.



IMPORTANT REMINDER

The Proposer and Secunder **MUST** be members for at least one (1) year and are **NOT** allowed to propose and second more than three (3) for nomination and election to the Club in any one (1) year (Rule 8.1.6), and they **Must** have personally known each candidate for a period of not less than three (3) months (Rule 9.1).

A penalty shall be imposed where an applicant reapply for membership following his/her withdrawal, which has been approved by the Management Committee.

1. Transferable Membership by Sales (Ordinary Membership)

Please remember to attach /check the following:

Personal Details

- [] **Transfer forms FULLY** completed and duly signed by **TRANSFEROR and TRANSFEREE**.
- [] Witnessed names and signatures.
- [] **Application Form** is **FULLY** completed and duly signed by the CANDIDATE, PROPOSER AND SECONDER.
- [] A copy of a recent passport size photo of applicant, spouse and children's aged 7 to 20.
- [] 1 Photocopy of applicant's and spouse identity cards or passport.
- [] 1 Photocopy of marriage certificate.
- [] 1 Photocopy of children's identity card or birth certificates.
- [] 1 Photocopy of applicant's documents of academic qualification.
- [] 1 Photocopy of spouse's documents of academic qualification.
- [] 1 copy of Bankruptcy Search Result/ Carian Kebangkrapan.
Go to this link to register and view your status: <https://e-insolvensi.mdi.gov.my/> -Applicant & Spouse

Proof of Income

- [] 1 Photocopy of applicant's current EA/EC or J form for 3 years prior to date of this Application.
- [] 1 Photocopy of spouse's current EA/EC or J form for 3 years prior to date of this application.
- [] If EA/EC of J forms is not available-to submit letter from employer.
- [] 1 Photocopies of current Form 1 or Form 9 and Form 49 (**for self-employed**).
- [] 1 copy of Latest 3 years Audited Annual reports if applicant holds a Directorship.

Payment

- [] Cheque/Funds Transfer for payment of Entrance fee and Development Fund (**RM40,000**).



2. Transferable Membership by Connected Person (Parents to Children/ Sibling to Sibling)

Please remember to attach /check the following:

Personal Details

- ☐ **Transfer forms FULLY** completed and duly signed by **TRANSFEROR and TRANSFEREE**.
- ☐ Witnessed names and signatures
- ☐ **Application Form** is **FULLY** completed and duly signed by the **CANDIDATE, PROPOSER AND SECONDER**.
- ☐ A copy of a recent passport size photo of applicant, spouse and children's aged 7 to 20.
- ☐ 1 copy of applicant's and spouse identity cards or passport.
- ☐ 1 Photocopy of marriage certificate.
- ☐ 1 Photocopy of children's identity card or birth certificates.
- ☐ 1 Photocopy of applicant's documents of academic qualification.
- ☐ 1 Photocopy of spouse's documents of academic qualification.
- ☐ 1 copy of Bankruptcy Search Result/ Carian Kebangkrapan:
Go to this link to register and view your status: <https://e-insolvensi.mdi.gov.my/Applicant> & Spouse

Proof of Income

- ☐ 1 Photocopy of applicant's current EA/EC or J form for 3 years prior to date of this Application.
- ☐ 1 Photocopy of spouse's current EA/EC or J form for 3 years prior to date of this application.
- ☐ If EA/EC of J forms is not available-to submit letter from employer.
- ☐ 1 Photocopies of current Form 1 or Form 9 and Form 49 **(for self-employed)**.
- ☐ 1 copy of Latest 3 years Audited Annual reports if applicant holds a Directorship.

Payment

- ☐ Cheque/Funds Transfer for payment of Transfer Fee **(RM4,320)**.



3. Transfer or Change on Death (Next of Kin/Club rule 15 Transfer)

Please remember to attach /check the following:

Personal Details

- ☐ Letter of Administration/Grant of Probate.
- ☐ Administrator/Executor Identity card with his/her signature.
- ☐ **Transfer forms FULLY completed and duly signed by TRANSFEROR and TRANSFEREE.**
- ☐ Witnessed names and signatures.
- ☐ **Application Form** is FULLY completed and duly signed by the CANDIDATE, PROPOSER AND SECONDER.
- ☐ A copy of a recent passport size photo of applicant, spouse and children's aged 7 to 20.
- ☐ 1 Photocopy of applicant's and spouse identity cards or passport.
- ☐ 1 Photocopy of marriage certificate.
- ☐ 1 Photocopy of children's identity card or birth certificates.
- ☐ 1 Photocopy of applicant's documents of academic qualification.
- ☐ 1 Photocopy of spouse's documents of academic qualification.
- ☐ Bankruptcy Search Result/ Carian Kebangkrapan
Go to this link to register and view your status: <https://e-insolvensi.mdi.gov.my/> -Applicant & Spouse.

Proof of Income

- ☐ 1 Photocopy of applicant's current EA/EC or J form for 3 years prior to date of this Application.
- ☐ 1 Photocopy of spouse's current EA/EC or J form for 3 years prior to date of this application.
- ☐ If EA/EC of J forms is not available-to submit letter from employer.
- ☐ 1 Photocopies of current Form 1 or Form 9 and Form 49 (**for self-employed**).
- ☐ 1 copy of Latest 3 years Audited Annual reports if applicant holds a Directorship.

Payment

- ☐ Cheque/Funds Transfer for payment of Transfer Fee (RM540).



4. Term membership

Please remember to attach /check the following:

- [] **Application Form** is FULLY completed and **duly signed by the CANDIDATE, PROPOSER AND SECONDER.**
- [] A copy of a recent passport size photo of applicant, spouse and children's aged 7 to 20.
- [] 1 Photocopy of applicant's and spouse identity cards or passport.
- [] 1 Photocopy of marriage certificate.
- [] 1 Photocopy of children's identity card or birth certificates.
- [] 1 Photocopy of applicant's documents of academic qualification.
- [] 1 Photocopy of spouse's documents of academic qualification.
- [] Bankruptcy Search Result/ Carian Kebangkrapan; - For Local Malaysian only.
Go to this link to register and view your status: <https://e-insolvensi.mdi.gov.my/> -Applicant & Spouse.

Proof of Income

- [] 1 Photocopy of applicant's current EA/EC or J form for 3 years prior to date of this application.
- [] 1 Photocopy of spouse's current EA/EC or J form for 3 years prior to date of this application.
- [] If EA/EC of J forms is not available-to submit letter from employer.
- [] 1 Photocopies of current Form 1 or Form 9 and Form 49 **(for self-employed).**
- [] 1 copy of latest 3 years Audited Annual reports if applicant holds a Directorship.

Payment

- [] Cheque for payment of required fees.